

Regular Meeting of the Board of Trustees of the Village of
Herkimer, New York, held, Tuesday, January 3, 2017, at 7:00 P.M.
In Municipal Hall

7:00 PM The Regular Meeting was called to order and Roll Call of Officers was taken

PRESENT: Mayor Anthony Brindisi
Trustee Mark Ainsworth
Trustee Delbert Ball
Trustee Fred Weisser
Trustee Kelly Brown
Village Attorney Nicholas Macri
Acting Clerk Treasurer Amanda Viscomi

Department Heads Present: Fire Chief John Spanfelner, Water/ Sewer Superintendent Scott Blais, Police Chief Mike Jory, Street Superintendent Peter Macri and DPW Supervisor Jim Franco

Pledge of Allegiance was said led by Mayor Brindisi.

On a motion by Trustee Ball second by Trustee Brown and carried to approve the minutes of the **Regular Meeting of December 5, 2016.**

3. PUBLIC MEETING

Alan Springett, FEMA Senior Engineer of Region II, spoke about the levee analyses done in the Village of Herkimer. The levees' are not accredited by FEMA standard he said. Phase I Discovery has potential levee failures. Phase II and III is in the future awaiting Flood Insurance Maps to reflect detailed analysis.

Since no one wished to speak **the Public Meeting was closed at 7:23 PM** on a motion by Trustee Weisser second by Trustee Ainsworth and carried.

4. PETITIONS AND COMMUNICATIONS

4A. The correspondence requesting a proclamation for **National School Choice Week** was approved on a motion by Trustee Weisser second by Trustee Ball and carried. This is to recognize January 22-28, 2017 as The Village of Herkimer School Choice Week.

4B. The correspondence from the **Herkimer County Humane Society** requesting financial support was placed on file for new budget discussion.

5. RESOLUTION AND LOCAL LAWS

5A. On a motion by Trustee Weisser second by Trustee Ainsworth and carried to **approve Resolution #16-32.**

WHEREAS, the Village of Herkimer is required to add effluent disinfection to the wastewater treatment plant per the latest update of its SPDES permit;

WHEREAS, the Village of Herkimer has obtained a Water Quality Improvement Program grant (WQIP C305182) to cover a portion of the project cost;

WHEREAS, John M. McDonald Engineering has completed the drawings and specification for construction of the Wastewater Treatment Plant Effluent Disinfection Project in the Village of Herkimer;

WHEREAS, NYSDEC has approved the plans and specifications in a letter dated December 1, 2016;

NOW THEREFORE, BE IT

RESOLVED, John M. McDonald Engineering, is hereby authorized to call for bids in accordance with municipal bidding procedures for work associated with the Village of Herkimer Wastewater Treatment Plant Effluent Disinfection Project, and further be it

RESOLVED, that the Village Clerk of the Village of Herkimer shall cause Notice to be published in the official newspaper of the Village of Herkimer at least ten (10) days before the date of reception of bid proposals.

5B. On a motion by Trustee Ball second by Trustee Weisser and carried to **approve Resolution 16-33.**

RESOLVED, that the Village Clerk-Treasurer is hereby authorized to amend the 2016-17 General Fund Budget in the amount of \$5,165.00 for monies received for Sale Equipment.

A-510 Estimated Revenue	\$5,165.00	
A-2650-000 Sale of Scrap		\$5,165.00
A-960 Appropriations	\$5,165.00	
A-5010-217 Equipment		\$5,165.00

5C. On a motion by Trustee Weisser second by Trustee Ball and carried to **approve Resolution 16-34.**

RESOLVED that the Village Clerk-Treasurer is hereby authorized to increase the 2016-17 General Fund Budget in the amount of \$13.45 representing money received from bottle and can returns for DARE.

A-510 Estimated Revenue	\$13.45	
A-2705 Gifts and Donations		\$13.45
A-960 Appropriations	\$13.45	
A-3120-493 DARE Program		\$13.45

5D. On a motion by Trustee Weisser second by Trustee Ball and carried to **approve Resolution 16-35.**

RESOLVED, that the Village Clerk-Treasurer is hereby authorized to increase the 2016-2017 General Fund Budget in the amount of \$134.49 representing Geico Insurance recovery for damage to Mohawk St.

A-510 Estimated Revenue	\$134.49	
A-2680 Insurance Recoveries		\$134.49
A-960 Appropriations	\$ 134.49	
A-7141-460 Garden/Landscape Supplies		\$134.49

5E. On a motion by Trustee Ainsworth second by Trustee Weisser and carried to **approve Resolution 16-36.**

At the regular meeting of the Village Board of the Village of Herkimer, held at Village Hall, 120 Green Street, Herkimer, NY 13350, on the 3rd day of January, 2017:

WHEREAS, John M. McDonald Engineering has completed a report entitled “Water System Improvement Study”, dated July 2016, and

WHEREAS, John M. McDonald Engineering has submitted an application for funding to various State and Federal Agencies, and the Village has successfully obtained a CDBG grant in the amount of \$750,000.00 to cover a portion of the cost of the needed improvements, and

WHEREAS, the Village has an emergency situation as a result of ongoing and frequent transmission main breaks with the water transmission main on Reservoir Road, and

WHEREAS, a new transmission main needs to be installed as quickly as possible, to eliminate a potential serious problem with delivery of potable water to the Village distribution system,

BE IT RESOLVED THAT

- 1) The Village Board hereby authorizes John M. McDonald Engineering to provide engineering services in connection with replacement of the water transmission main on Reservoir Road. Said services will include planning, field survey, design, and bid and construction phase services for a fee not to exceed \$66,000.00.
- 2) John M. McDonald Engineering will continue to seek additional sources of loan/grant funding needed to complete other important water system improvements as identified in the July 2016 report.

6. REPORTS

6A. On a motion by Trustee Brown second by Trustee Ainsworth and carried to approve the October and November 2016 **Fire Report.**

6B. On a motion by Trustee Brown second by Trustee Ainsworth and carried to approve the October and November 2016 **EMS Report.**

7. OLD BUSINESS

7A. Attorney Macri stated he is doing research on the deeds at Basloe Field.

He said he is working with Attorney Longstreet regarding the Quackenbush building codes issues.

He met with Attorney Goldberger regarding personnel issues.

On a motion by Trustee Weisser second by Trustee Ainsworth and carried to have Attorney Macri verify the Village of Herkimer’s Procurement Policy and New York State’s regarding Engineering Services. He will report back to the Mayor his findings.

On a motion by Trustee Ainsworth second by Trustee Ball and carried to approve the Attorney’s Report.

7B On a motion by Trustee Brown second by Trustee Ball and carried to award the Timber Bid to Baillie Lumber Co. as recommended by F&W Forestry. They had the high bid of \$80,316.00.

7C. The Clerk said she is still waiting for a list from departments for the proposed Equipment BAN.

8. NEW BUSINESS

8A. The request from Justice Robert DeCarlo to attend the 2017 Training School and Annual Meeting for his annual training was approved on a motion by Trustee Weisser second by Trustee Ball and carried.

On a motion by Trustee Weisser second by Trustee Ball and carried to increase Part-time Court Clerk Rachael Pastar’s hourly rate to \$13.00 per hour effective on January 8, 2017.

8B. The correspondence from Basloe Library Director, Christine Fleischer regarding a personnel matter was placed on file.

The correspondence from Basloe Library Director, Christine Fleischer, regarding a multi-phase renovation plan was tabled and referred to Mayor Brindisi and Trustee Weisser for more information.

8C. The correspondence from Anthony Carlisto of Ward Associates for recommendations for the Lighting on North Washington St. was approved on a motion by Trustee Weisser second by Trustee Brown and carried. The recommendation is Option #3 which will eliminate the ornamental poles and fixtures, Alternate #1 of Central Paving Contract – 43 concrete bases and 2,200 LF of 2’ conduit – deduct \$56,355.00 from contract. The existing 16 street lamps could be upgraded at a nominal cost.

8D. On a motion by Trustee Weisser second by Trustee Ainsworth and carried to rescind the motion to have Attorney Macri research NYS Procurement. Discussion followed regarding the urgency to repair this main transmission line. The Village has had at least eighteen (18) breaks. The average cost appears to be in excess of \$10,000.00. With spring approaching there is a good chance of more breaks and the fear is if we can’t stop the leak we could drain the reservoir and have flooding.

8E. On a motion by Trustee Weisser second by Trustee Ball and carried to authorize the Mayor to sign the CDBG Grant Project #527PW172-16 (16” Transmission Line Replacement Project).

8F. Wayne Tripp of F&W Forestry has been hired by Mr. Polus to log his property behind Hillside Ave. The Village is concerned with the best way to move the wood out of the area. Discussion followed.

8G. The Board of Trustees accepted the resignation letter from Sr. Account Clerk Joanne Lidano effective January 6, 2017. The letter was placed on file.

8H. Police Chief Michael Jory said he is looking at resumes’ to replace Police Officer Steve Elwood. He will also get the certified list from Civil Service he said.

Police Chief Jory explained a program available to replace officer’s guns at a minimal cost. He was advised that he has money in his budget line item.

The Police Chief also said he will get pricing on a Ford Explorer for the Equipment BAN.

On a motion by Trustee Ainsworth second by Trustee Weisser and carried to approve the audit in the following amounts.

General	\$ 119,591.82
Water	20,991.05
Sewer	5,525.21

GRAND TOTALS \$ 146,108.08

Since there was no other business the Regular Meeting was **adjourned at 9:20 P.M.** on a motion by Trustee Weisser second by Trustee Ball and carried.

The next Regular Board Meeting is Tuesday, January 17, 2016 at 7:00 P.M.

Respectfully submitted,

Amanda Viscomi
Clerk/Treasurer